

Addison County Pre-charge Protocol

- The officer is ready to cite a person for Criminal allegation that is eligible under the Addison County Pre-charge Program.
- Complete the fillable Notice of Pre-charge Referral to ACRJS with the person's information, give them a copy of the form.
- Complete the citation, do not fill in the date.
- Send the citation and the affidavit within 30 days to:

Addison Count Restorative Justices services

282 Boardman Street, Middlebury, VT 05753

- Upon successful completion of the program ACRJS will send the citation back to the officer Voided.
- Unsuccessful completion, ACRJS will notify the officer within 45 days if the Citation is being returned because of failure of the program. The citation will be returned to the officer with a letter stating the reason for failure.
- ACRJS will track all of the Pre-charge Cases and a meeting will be held to review the Pre-charge data and make revisions as needed to the program.

NOTICE OF PRE-CHARGE REFERRAL TO ACRJS

You are being charged with a criminal offense as indicated below.

Offense: _____

Incident Number: _____

Offense: _____

Incident Number: _____

Offense: _____

Incident Number: _____

Offense: _____

Incident Number: _____

1. As required by law, **you must provide this officer with your correct name and mailing address.** Please also provide the officer with your telephone number.
2. Within **15 DAYS**, you **must** contact Addison County Restorative Justice Services by calling **(802)388-3888**.
3. There is a program fee required for participation in the Pre-Charge program.
4. Until you have successfully completed the program, you must inform ACJRS of any changes to your name, address or telephone number.

You are being referred to the Pre-Charge Program at Addison County Restorative Justice Services (ACRJS). If you contact the Pre-Charge Program at ACRJS within 15 days and complete all the requirements of the program, the criminal charges will not be filed with the Court and no criminal penalty will be imposed. There is a program fee to participate in the program. The fee may be reduced based on your circumstances and paid in installments. The Pre-Charge Program may require you to complete a screening/ assessment process and follow any recommendations. If you are under 18 years old, your parent/legal guardian must give permission for you to participate in the program.

If you fail to contact the Pre-Charge Program within 15 days or fail to complete the requirements of the program, you will be criminally charged with the alleged offense. If you are found guilty, you will have to pay any fine or other penalty associated with the conviction.

You may have other tickets or criminal allegations that are not eligible for the Pre-Charge Program. For example, if you were driving you may have received a speeding ticket or criminal citation to appear in Court for an allegation such as Driving Under the Influence that is not eligible for the Pre-Charge Program. Follow the instructions/directions on those documents.

Date of Offense: _____

Participant Name: _____ Phone Number: _____

Mailing Address: _____

Officer Name: _____ Badge Number: _____

Department Name: _____ Phone Number: _____

Email Address: _____

ELIGIBLE OFFENSES

Simple Assault
13VSA1023(a)(1)

Simple Assault- Attempted by Physical Menace
13VSA1023(a)(3)

Disorderly Conduct- Fighting, Violent, Tumultuous or Threatening Behavior
13VSA1026(a)(1)

Disorderly Conduct- Unreasonable Noise
13VSA1026(a)(2)

Disorderly Conduct- Abusive or obscene language in public place
13 VSA1026(a)(3)

Disorderly Conduct- Obstruction of vehicular or pedestrian traffic
13 VSA1026(a)(5)

Cannabis Possession- Person over 21 years old
18VSA4230(a)

Cocaine Possession- Less than 2.5 grams
18VSA4231(a)(1)

Heroin Possession- Less than 200 milligrams
18VSA4233(a)(1)

Bad Checks
13VSA2022

Credit Card Fraud- Under \$500
9VSA4043 & 4044

Retail Theft
13VSA2575

Embezzlement- Under \$100
13VSA2531

Noise in the Night
13VSA1022

Disturbing the Peace- By use of telephone or other electronic communications
13VSA1027

Alcohol-Sale/ Furnish to minor under 21
7VSA658(a)(1)

Grave Markers & Ornaments- Move/ Injure
13VSA3766